



STANDARDS FOR OFFICERS

AzPTA Officers shall:

- Attend 75% of Executive Board meetings annually. Officers shall submit written reports if unable to attend Executive Board meetings.
 - *Regular attendance and participation in Executive Board meetings ensures appropriate involvement in the governance of the chapter.*
- Attend 50% of Membership Business meetings annually. Officers shall submit written reports if unable to attend Membership Business meetings
 - *Regular attendance and participation in Membership meetings ensures appropriate involvement in the governance of the chapter.*
- Submit a year-end report to the chapter office by November 25 annually.
 - *Communication and accountability are essential for effective Chapter programming and business operations.*
- Attend at least two District meetings annually.
 - *Participation at the District level enhances networking, representation of member concerns and interests, and fosters member recruitment.*
- Attend the annual Leadership Development Workshop.
 - *Development of leadership skills is essential for effective Chapter programming and business operations.*
- Establish and maintain a Board Liaison relationship with their assigned committee chairs.
 - *Officers are expected to serve as advisors for their assigned Committee Chairs, as well as to provide oversight of committee activities.*
- Submit articles annually for publication in APTAN.
 - *Communicating about Executive Board activities to the membership enhances engagement and perception of the value of membership.*