



STANDARDS FOR AND DUTIES OF THE AZPTA EXECUTIVE COMMITTEE

The Executive Committee of the AzPTA shall:

1. Be comprised of the President, First Vice President, and Treasurer. The First Vice President shall record minutes of the Executive Committee meetings.
2. Shall make decisions for the AzPTA in emergency situations when input from the entire Executive Board is not possible due to time constraints.
3. Report decisions made at the next Board meeting.
4. Conduct an annual performance review of the Executive Director.
5. Review and prioritize the agenda prior to Executive Board meetings.