



STANDARDS FOR AND DUTIES OF THE AZPTA PAST PRESIDENT AND PRESIDENT-ELECT

The AzPTA Past President and President-Elect shall:

1. Serve as a member of the Executive Board.
2. Advise the President on matters regarding Chapter and Association.
3. Monitor and direct the activities of Committees as directed by the President.
4. Act as an ex-officio member of Committees and/or task forces as assigned by the President.
5. Serve as an advisor to the President and Executive Committee.
6. Submit requests for reimbursement to the Treasurer within 45 days of the expenditure.
7. Attend at least 75% of the scheduled Executive Board
8. Attend at least 50% of the Membership Business meetings annually.
9. Attend at least two District meetings annually.
10. Submit written reports if unable to attend Membership Business meetings and a year-end report by November 25 annually.
11. Attend the annual Leadership Development Workshop.
12. Establish a partnership with their liaison committee chair(s).
13. Develop and oversee, in conjunction with the President the annual Leadership Development Workshop.

*Adopted October 1993
Revised January 1994
Revised May 1996
Revised September 2005
Revised April 2010*

